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Gain Skills in LinkedIn and O*NET!
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 Sent: Friday, October 09, 2020 10:29 AM
 To: Steve Johnston

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Develop your career with these 1-hour virtual courses.

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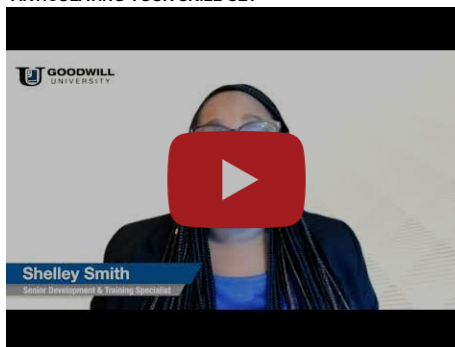


Learn Digital Skills in O*NET and LinkedIn



Goodwill Industries of the Southern Piedmont is offering two 1-hour courses for those looking to put their best foot forward in the crowded job market. Discover how to use LinkedIn and O*NET, two digital career platforms, so you don't miss out on the perfect job opportunity.

O*NET - ARTICULATING YOUR SKILL-SET



Every Friday from 10 – 11 a.m., our O*NET workshop teaches career seekers how to navigate through this comprehensive web application and find the best job based on interests, knowledge and skill set.

[REGISTER HERE](#)

LINKEDIN ESSENTIALS - HOW TO MAKE THE MOST OF YOUR LINKEDIN PROFILE



Every Wednesday from 10 – 11 a.m., our LinkedIn workshop teaches job seekers the steps to develop a profile, how to be seen by recruiters and the best practices to grow an online network.

[REGISTER HERE](#)

Other Job Training Courses

Every other Tuesday, 10 a.m. – 12 p.m.

Filtering & Sorting Data in Microsoft Excel

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Tuesdays, 10 a.m. – 12 p.m.

Working with Text & Page Formatting with Microsoft Word

[Learn More](#)

Every Friday, 10 a.m. – 11 a.m.

Professional Networking & Creating a Lasting Impression

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Three weeks, Monday – Friday, 8:30 a.m. – 12:30 p.m.

Customer, Administrative & Business Services Training(CABS)

[Learn More](#)

Tuesdays, Wednesdays and Thursdays, 6 p.m. – 9:30 p.m.

Construction Basics

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