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## FY21 Mayor's Mentoring Alliance (MMA) Advisory Board Application open until 7/27/2020

Johnson, Tiffany [Tiffany.Johnson@ci.charlotte.nc.us]

**Sent:** Monday, July 06, 2020 5:01 PM

**To:** Johnson, Tiffany [Tiffany.Johnson@ci.charlotte.nc.us]

Good Afternoon,

The Mayor's Mentoring Alliance (MMA) is now accepting applications for prospective members to apply to join the MMA Advisory Board for fiscal year (FY) 2021. The application is open until Monday, July 27, 2020 at 11:59 p.m. See details below:

**About the Mayor's Mentoring Alliance (MMA):**  
MMA is the City of Charlotte's mentoring initiative which connects Charlotte's mentoring organizations to promote mentoring and its best practices through trainings, workshops, recognition, and establishing quality standards for service delivery.

**Available Position: At-Large Advisory Board Member:**  
An At-Large Member is responsible for supporting at least one of the MMA Advisory Board Committees: Education Committee, Ignite Committee, or Connect Committee.

**Education Committee - Goals:** Tasked with planning, facilitating and executing MMA training events such as Mentor Trainings and Agency Trainings.

**Ignite Committee - Goals:** Tasked with planning and executing the MMA Awards Ceremony during National Mentoring Month.

**Connect Committee - Goals:** Tasked with connecting community members to mentoring agencies through scheduling, planning and executing multiple community engagement events.

**Requirements:**  
Must currently live or work in Charlotte, NC. One year of board experience is desired.

**Responsibilities:**  
An At-Large Member will assist the City of Charlotte, Housing & Neighborhood Services department with the following duties:

- Communicate regularly with respective Committee Chair to stay up-to-date on committee projects and activities.
- Contact the respective Committee Chair before each meeting to become fully informed about relevant agenda items.
- Present committee agenda items to the Advisory Board.
- Promptly notify the Advisory Board Chair of pertinent board discussion or action.
- Demonstrates professional and ethical standards when conducting MMA business.

**Time Commitment Required:**  
This position is a two-year term and may be appointed to serve a second-term at the discretion of the City of Charlotte and the MMA Executive Committee, not to exceed three consecutive terms. Must commit at least 2-4 hours a month in attendance to the Advisory Board and Committee meetings, and events as needed, and abide by the MMA Advisory Board Attendance Policy.

**MMA Advisory Board Attendance Policy:**

- Any member that misses three consecutive regular meetings will be removed, per MMA Advisory Board Policy.
- Members are required to attend at least 50% of each meeting to be counted as present.
- All members are required to attend 75% of all regular, special and assigned subcommittee meetings during the course of their entire term in order to be eligible for re-appointment.
- Percentage of attendance may not fall below 65% during any given calendar year to maintain a seat on the Advisory Board.
- Automatic removal of members will occur under conditions described in the same.

**Meeting Schedule:**

The Advisory Board shall hold monthly meetings on the 3rd Friday of each month from 11:30 a.m. to 1:00 p.m. in uptown Charlotte.

**For your application to be considered, you must complete this application form and attach your resume by Monday, July 27, 2020 by 11:59 p.m.**

**Application Link: [Apply Here!](#)**

Best,  
Tiffany

**Tiffany Johnson**

MAYOR'S MENTORING ALLIANCE & OUT OF SCHOOL TIME SPECIALIST

**HOUSING & NEIGHBORHOOD SERVICES**

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